

UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA

CRYSTAL M. SASHINGER,

Plaintiff,

v.

LOGAN, et al.,

Defendants.

Case No.: 2:24-cv-00886-GMN-NJK

**ORDER**

(Docket No. 1)

On May 13, 2024, *pro se* plaintiff Crystal M Sashinger, an inmate in the custody of the Nevada Department of Corrections, submitted a complaint under 42 U.S.C. § 1983 and applied to proceed *in forma pauperis*. Docket Nos. 1, 1-1. Plaintiff's application to proceed *in forma pauperis* is incomplete because she used a state court form rather than this court's approved form, and she did not include a financial certificate or an inmate trust fund account statement for the previous six-month period with the application.

The United States District Court for the District of Nevada must collect filing fees from parties initiating civil actions. 28 U.S.C. § 1914(a). As of December 1, 2023, the fee for filing a civil-rights action is \$405, which includes the \$350 filing fee and the \$55 administrative fee. *See* 28 U.S.C. § 1914(b). "Any person who is unable to prepay the fees in a civil case may apply to the court for leave to proceed *in forma pauperis*." LSR 1-1. For an inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the following documents to the Court: (1) a completed **Application to Proceed in Forma Pauperis for Inmate**, which is pages 1–3 of the Court's approved form, that is properly signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is page 4 of the Court's approved form, that is properly signed by both the inmate and a prison or jail official; and (3) a copy of the **inmate's prison or jail trust fund account statement for the previous six-month period**. *See* 28 U.S.C. § 1915(a)(1)–(2); LSR 1-2. *In forma pauperis* status does not relieve an inmate of his or her obligation to pay the

1 filing fee, it just means that the inmate can pay the fee in installments. *See* 28 U.S.C. § 1915(b).

2 Accordingly, for the reasons stated above,

3 IT IS ORDERED that the application to proceed *in forma pauperis*, Docket No. 1, is  
4 **DENIED** without prejudice.

5 IT IS FURTHER ORDERED that, no later than **July 15, 2024**, Plaintiff must either pay  
6 the full \$405 filing fee or file a new fully complete application to proceed *in forma pauperis* with  
7 all three required documents: a completed application with the inmate's two signatures on page 3;  
8 a completed financial certificate that is signed both by the inmate and the prison or jail official;  
9 and a copy of the inmate's trust fund account statement for the previous six-month period.

10 IT IS FURTHER ORDERED that, if Plaintiff fails to timely comply with this order, this  
11 action will be subject to dismissal without prejudice. A dismissal without prejudice allows  
12 Plaintiff to refile the case with the Court, under a new case number, when Plaintiff can file a  
13 complete application to proceed *in forma pauperis* or pay the required filing fee.

14 The Clerk of the Court is **INSTRUCTED** to send Plaintiff Crystal M. Sashinger the  
15 approved form application to proceed *in forma pauperis* for an inmate and instructions for the  
16 same and retain the complaint, Docket No. 1-1, but not file it at this time.

17 IT IS SO ORDERED.

18 DATED: May 15, 2024.

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22 NANCY J. KOPPE  
23 UNITED STATES MAGISTRATE JUDGE  
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